

**English Language Assessment and Verification Form**  
*(To be completed by the Student Intern's LSU supervisor)*

**Name of Prospective Student Intern** \_\_\_\_\_

US Department of State exchange visitor regulations for student interns require that we maintain documentation to verify that the prospective student intern has sufficient English language skills to complete the student internship. Evidence of English proficiency may be in the form of:

- A recognized English language test, such as TOEFL (Test of English as a Foreign Language), IELTS (International English Language Testing System); or
- Signed documentation from an academic institution or English language school; or
- A documented interview conducted by the sponsor either in-person or by videoconferencing, or by telephone if videoconferencing is not a viable option.

Please place a checkmark on the three options above, to indicate how you verified the prospective student intern's English language proficiency. *International Services office will waive the English verification requirement if the exchange visitor is from a country where English is spoken as a first language.*

**If the prospective student intern took an English test, complete the section below and attach evidence of the exam results:**

Name of test taken: \_\_\_\_\_  
Date: \_\_\_\_\_  
Test Score: \_\_\_\_\_

If the intern studied or worked at an institution where English is the primary language of instruction, provide a transcript showing enrollment, or a letter from the institution verifying English proficiency.

**If assessment was through personal interview by the supervisor, provide a statement evaluating the intern's English ability; and complete the section below: \*\* (A witness must be present during the language interviews) \*\***

*I certify that the prospective student intern has verifiable English language skills sufficient to function on a day-to-day basis in a university environment.*

Name of Interviewer: \_\_\_\_\_  
Name of Witness: \_\_\_\_\_  
Interviewer's Title: \_\_\_\_\_  
Interviewer's Signature: \_\_\_\_\_  
Date: \_\_\_\_\_